# Daily Tasks For Robotic Swarm Control Lab, Spring 2016

Laser Cutter Maintenance: Each workday, use cotton swab to clean 4 lenses. Inspect tray to see if it needs to be emptied. Check and organize stock: optical cleaner, plastics and wood. If any are low, contact Dr. Becker.

**Responsibility: Shiva Shahrokhi (832) 470 8229** [**sshahrokhi@uh.edu**](mailto:sshahrokhi@uh.edu) **11/18/2015**

**name phone email date**

Sink/Coffeemaker/Refrigerator: Each workday, use sponge to clean sink surface. Check coffee/tea mess items and refrigerator, clean if needed. Check stock, contact Dr. Becker if items need to be ordered.

**Responsibility: Li Huang (713) 497 9818** [**lihuang.mech@gmail.com**](mailto:lihuang.mech@gmail.com) **11/18/2015**

**name phone email date**

Mill and Lathe Bench & Drill Press: Each workday, replace tools in assigned drawers. Clear the desktop. Vacuum debris if needed. Ensure all tools are labeled “RSCL” or “Dr. Becker”, and all tools have a labeled home. Water plants 1x per week.

**Responsibility: An Nguyen (713) 653-4259** [**anguyen43@uh.edu**](mailto:atbecker@uh.edu) **11/18/2014**

**name phone email date**

Solder Bench: Each workday, replace tools in assigned drawers. Clear the tabletop. Vacuum debris if needed. Ensure all tools are labeled “RSCL” or “Dr. Becker”, and all tools have a labeled home.

**Responsibility: Srikanth KVS (713) 357 8997** [**skuenkatasudarshan@uh.edu**](mailto:skuenkatasudarshan@uh.edu) **11/18/2014**

**name phone email date**

3D Printer table: Each workday, replace tools in assigned drawers. Clear the tabletop. Vacuum debris if needed. Ensure all tools are labeled “RSCL” or “Dr. Becker”, and all tools have a labeled home. Stack laser cutter materials, inform if we are low on anything.

**Responsibility: Arun Muhadev ( )** [**skuenkatasudarshan@uh.edu**](mailto:skuenkatasudarshan@uh.edu) **11/18/2014**

**name phone email date**

Multi-Computer Bench: Each workday, clear and clean table, and under table.

**Responsibility: Mary Burbage (540) 808 5778** [**mcfieler@uh.edu**](mailto:mcfieler@uh.edu) **2/15/2016**

**name phone email date**

Magnetic Manipulation Table: Each workday, replace tools in assigned drawers. Clear the tabletop. Vacuum debris if needed. Ensure all components are labeled “RSCL” or “Dr. Becker”, and all tools have a labeled home.

**Responsibility: Aaron Becker (217) 722 2058** [**atbecker@uh.edu**](mailto:atbecker@uh.edu) **11/18/2014**

**name phone email date**

Printer Maintanance & Supplies & comfy chairs: Clear chairs. Replace cartridges and paper, contact Dr. Becker if supplies low,

**Responsibility: Yao Wei (412) 689 5349** [**wyao5@uh.edu**](mailto:henrycouncil@gmail.com) **2/15/2016**

**name phone email date**